

**ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE (AMII LEVEL 1 AND LEVEL 2)
2018 / 2019 IMPORTANT EXAMINATIONS INFORMATION**

IMPORTANT EXAMINATION ADMINISTRATIVE DETAILS		2018 / 2019 CLOSING DATES				IMPORTANT INFORMATION (EXAMINATION TERMS AND CONDITIONS)
		2018			2019	
		January Exam	May Exam	September Exam	January Exam	
	Examinations Date	20, 23, 24, 25 January	19, 22, 23, 24 May	22, 25, 26, 27 September	12, 15, 16, 17 January	
1.	Exam Registration for Self-study and Class-based Student : <ul style="list-style-type: none"> - Existing student (continuing) <ul style="list-style-type: none"> ✓ examination entry fee (inclusive text material) - New student <ul style="list-style-type: none"> ✓ Student Registration Form and fee ✓ Examination Entry or Course Registration Form and fee ✓ Membership Fee 	29 September 2017	19 February	11 June	10 October 2018	<p>For new student – Compulsory :</p> <ul style="list-style-type: none"> - Student registration fee of RM100 is required upon first time registration at Level 1 and Level 2 (Non refundable) - Membership : RM94.40 (1st year RM47.20 and Admission RM47.20) <p>Self-Study Fee (per subject) : <i>inclusive text material, assignments and 2 tests</i></p> <ul style="list-style-type: none"> - Level 1 : RM682.00 - Level 2 : RM868.00 <p>Class-Based Fee (Per subject): <i>Inclusive class, text material, assignments, 2 tests and final exam</i></p> <ul style="list-style-type: none"> - Level 1 : RM1,782.00 - Level 2 : RM2,168.00 <p>Please refer to the examination timetable so that you are not entering for subjects which are scheduled for examination at the same time. The examination timetable CANNOT be altered in the case of clashes.</p> <p>Students are encouraged to apply exemption(s) at the beginning of the programme. Exemption application form is available from MII website : www.insurance.com.my</p>
2	Repeat Examination only :	21 December 2017	18 April	15 August	10 December 2018	<p>Examination entry fee (per subject) : (exclusive text material)</p> <ul style="list-style-type: none"> - Level 1 : RM580.00 - Level 2 : RM750.00 -

**ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE (LEVEL 1 AND LEVEL 2)
2018 / 2019 IMPORTANT EXAMINATIONS INFORMATION**

IMPORTANT EXAMINATION ADMINISTRATIVE DETAILS		2018 / 2019 CLOSING DATES				IMPORTANT INFORMATION (EXAMINATION TERMS AND CONDITIONS)
		2018			2019	
		January Exam	May Exam	September Exam	January Exam	
	Examinations Date	20, 23, 24, 25 January	19, 22, 23, 24 May	22, 25, 26, 27 September	12, 15, 16, 17 January	
3.	Withdrawal or Cancellation from examination	Withdrawal or Cancellation of examinations AFTER the Examination Entry closing date is NOT permitted . Please note there is strictly NO refund of fees and NO substitution or replacement of candidate is permitted after the closing date.				
4.	Request for Change of Exam Session, Centre and Subject	28 December 2017	25 April	23 August	18 December 2018	A fee of RM106 is imposed for all requests within the examination entry closing date
5.	Examination e-Permit Notification Can be printed out from MII website : www.insurance.com.my	8 January	7 May	5 September	28 December 2018	The examination e-Permit will be made available as per schedule and students must produce the e-Permit together with their original Identity Card (I/C) at the examination hall. Failure to do so, student will NOT be allowed to sit for the examination. Please check : <ul style="list-style-type: none"> - whether any changes have been made to the dates or times for the subject (s) for which you have registered - that the subjects shown on your e-permit are those that you have registered for.

**ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE (LEVEL 1 AND LEVEL 2)
2018 / 2019 IMPORTANT EXAMINATIONS INFORMATION**

IMPORTANT EXAMINATION ADMINISTRATIVE DETAILS		2018 / 2019 CLOSING DATES				IMPORTANT INFORMATION (EXAMINATION TERMS AND CONDITIONS)
		2018			2019	
		January Exam	May Exam	September Exam	January Exam	
	Examinations Date	20, 23, 24, 25 January	19, 22, 23, 24 May	22, 25, 26, 27 September	12, 15, 16, 17 January	
6.	Absent from examination - To submit written application with relevant supporting document	7 February	8 June	11 October	28 January	<p>Refund of RM100 for Level 1 and RM150 for Level 2 will be issued if you are absent from the examination due to the following:</p> <p>(a) Medical condition (self) - to provide report from doctor to confirm on the criticality of being unfit to sit for the examination;</p> <p>(b) Bereavement of parent, parent-in-law, spouse or child;</p> <p>(c) Disabling traffic accident;</p> <p>(d) Court appearance (self);</p> <p>Your written application supported by official documents, (i.e medical certificates, police report, court letter, etc) must be submitted before the closing date :</p> <p>To : Head of Registry and Examinations Centre By : hand or fax at (03) 20937642</p> <p>Absence from an examination without any written application and relevant supporting documents will be counted as a failed attempt.</p> <p>Attending any business appointment, training session, seminar, conference, or on vacation, is not considered as an emergency.</p>

**ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE (LEVEL 1 AND LEVEL 2)
2018 / 2019 IMPORTANT EXAMINATIONS INFORMATION**

IMPORTANT EXAMINATION ADMINISTRATIVE DETAILS		2018 / 2019 CLOSING DATES				IMPORTANT INFORMATION (EXAMINATION TERMS AND CONDITIONS)
		2018			2019	
		January Exam	May Exam	September Exam	January Exam	
	Examinations Date	20, 23, 24, 25 January	19, 22, 23, 24 May	22, 25, 26, 27 September	12, 15, 16, 17 January	
7.	Examination e-Result Notification Can be printed out from MII website : www.insurance.com.my	22 March	26 July	29 November	21 March	<p>The e-Result will be made available as per schedule. Therefore, students will no longer receiving printed examination result notification via normal mail. The e-result notification is served as an examination result slip</p> <p>Please be informed that Examination e-Results cannot be made known over phone calls or through other electronic means. MII does not entertain any enquiries in this respect.</p>
8.	Remarking / Appeal	2 April	6 August	10 December	1 April	<p>Candidates who receive a fail grade have the option of applying for a post-result review of marking (remarking) for a fee of RM100 or USD50, this is non-refundable. It should be noted that a re-mark of the exam papers is NOT guaranteed in the change of result.</p> <p>The post-result review of marking will be ready within 1 month from the remarking closing date</p>
9.	Certificate / Transcript	Effective June 2015, Certificate of completion will be given out during Graduation Ceremony. However, programme completion letter will be issued at the time of completion of the respective programme. The transcript will be issue once the programme clearance form is submitted and processed by Registry.				

- If there are any discrepancies to your examination e-Permit/e-Result, please contact MII Registry and Examination Centre immediately at :
The Malaysian Insurance Institute, No 5 Jalan Sri Semantan Satu, Damansara Heights, 50490 Kuala Lumpur.
Tel : 03-20878882 Fax: 03-20939468, Email : customercare@mii.org.my