



THE MALAYSIAN INSURANCE INSTITUTE  
 NO 5 JALAN SRI SEMANTAN SATU  
 DAMANSARA HEIGHTS, 50490 KUALA LUMPUR.  
 TEL : 03-20878882

**AMII LEVEL 1 - PUBLIC PROGRAMME SCHEDULE  
 FEBRUARY 2018 INTAKE  
 Subject Code (304) – Insurance Claims**

05/03/2018 to 02/05/2018 03/05/2018 to 22/05/2018 <b>23 MAY 2018 @ 2:00 PM</b>		Class Lectures Study weeks <b>Final Examination</b>	
<b>COURSE PLANNING</b> <b>ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE – (AMII LEVEL 1)</b> Lecturer : Mr Thevatharen Muniandy <b>VENUE : MII City Centre @ Wisma Sime Darby, Jalan Raja Laut, Kuala Lumpur</b> <b>DAY : Monday &amp; Wednesday                      TIME : 6.00 PM - 9.00 PM</b>			
CLASS	DATE	HOURS	REMARKS
1	05 March 2018	3	<b>No marks</b> will be given for assignments/project paper submitted after due date  <b>Assignment Submission Deadline : 2<sup>nd</sup> May, 2018</b>
2	07 March 2018	3	
3	12 March 2018	3	
4	14 March 2018	3	
5	19 March 2018	3	
6	21 March 2018	3	
<b>One Week Class Break from March 26 – 31, 2018</b>			
7	02 April 2018	3	
8	04 April 2018	3	
<b>One Week Class Break from April 9 – 13, 2018</b>			
<b>TEST 1 - SATURDAY @ APRIL 14, 2018 @ 10:00 am to 11:00 am</b>			
9	16 April 2018	3	
10	18 April 2018	3	
11	23 April 2018	3	
12	25 April 2018	3	
13	30 April 2018	3	Revision
14	02 May 2018	3	Revision
<b>One Week Class Break from May 7 – 11, 2018</b>			
<b>TEST 2 - SATURDAY @ MAY 12, 2018 @ 10:00 am to 11:00 am</b>			
<b>TOTAL OF CONTACT HOURS</b>		<b>42</b>	<b>Lectures = 28 hours Revision = 14 hours</b>
<b>Assessment Structure</b> Assignment : 20% (1 single assignment with 5 compulsory questions) Term Tests : 20% (2 tests) Final Examination : 60%		<b>Important note for Lecturer</b> The overall course mark sheet must be submitted to MII by <b>31<sup>st</sup> May 2018</b> . This is to avoid delay in the release of final examination result.	
<b>FINAL EXAMINATION</b>	<b>Wednesday, 23 May 2018 @ 2:00 PM – 5:00 PM</b>		

**IMPORTANT NOTE :**

**CLOSING DATE FOR REGISTRATION – 19<sup>TH</sup> FEBRUARY 2018**

**THE CLASS WILL ONLY BE CONFIRMED SUBJECT TO SUFFICIENT NUMBER OF REGISTERED STUDENTS. UPON CONFIRMATION, PLEASE MAKE SURE PAYMENT IS MADE BEFORE COMMENCEMENT OF THE FIRST CLASS.**



## THE MALAYSIAN INSURANCE INSTITUTE - PAYMENT FORM

(for new students – 1<sup>st</sup> Subject)

(for continuing students – subsequent subjects)

### Programme :

AMII Level 1     Public     International     In-house \_\_\_\_\_

### Personal Details

Name :

NRIC :     Old IC :

HP :     Office :

Email :

### Subject Details

Subject :

Transaction Code :

Payment Amount :

Payment mode :     Cash     Cheque No.

EPF     Scholarship

Credit Card     Visa     Master

Card No:

Expiry date     cvv

Signature

### Declaration

- (a) Once payment is made, candidate is confirmed taking the examination for the subject registered above.
- (b) Any cancellation and postponement must be notified to Course Management Unit within two (2) weeks from the date of commencement of class.

I declare that the information provided in this application is correct and complete to the best of my knowledge.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

### Office use only

Attended by

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Date)

Remark

**IMPORTANT** : **CLOSING DATE FOR REGISTRATION – 19<sup>TH</sup> FEBRUARY 2018.**  
The class will only be confirmed subject to sufficient number of registered students.  
Upon confirmation, please make sure payment is paid **BEFORE** commencement of the first class.