



THE MALAYSIAN INSURANCE INSTITUTE  
NO 5 JALAN SRI SEMANTAN SATU  
DAMANSARA HEIGHTS, 50490 KUALA LUMPUR.  
TEL : 03-20878882

**AMII LEVEL 2 - PUBLIC PROGRAMME SCHEDULE**  
**JUNE 2017 INTAKE**  
**SUBJECT - INSURANCE CLAIMS MANAGEMENT (Code : 404)**

13/06/2017 to 11/09/2017 12/09/2017 to 26/09/2017 <b>27 September 2017 @ 9:30 AM</b>		Class Lectures Study weeks <b>Final Examination</b>	
<b>COURSE PLANNING</b> <b>ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE (AMII - Level 2)</b> <b>LECTURER : MR KWAN THEAN POH</b> <b>VENUE : Mii City Centre @ Wisma Sime Darby, Jalan Raja Laut, Kuala Lumpur</b> <b>DAY : Tuesday &amp; Thursday</b> <b>TIME : 6.00 PM - 9.00 PM</b>			
CLASS	DATE	HOURS	REMARKS
1	13 June 2017	3	<b>No marks</b> will be given for assignments submitted after the due date, that is, <b>4<sup>th</sup> September 2017</b>
2	15 June 2017	3	
3	20 June 2017	3	
<b>One Week Class Break – June 26 to July 2, 2017</b>			
4	04 July 2017	3	
5	06 July 2017	3	
6	11 July 2017	3	
7	13 July 2017	3	
8	18 July 2017	3	
9	20 July 2017	3	
10	25 July 2017	3	
<b>One Week Class Break – July 31 to August 4, 2017</b>			
<b>TEST 1 - SATURDAY @ 5<sup>th</sup> August 2017 @ 10:00 am to 11:00 am</b>			
11	08 August 2017	3	
12	10 August 2017	3	
13	15 August 2017	3	
14	17 August 2017	3	
15	22 August 2017	3	
16	24 August 2017	3	Class Revision
17	29 August 2017	3	
18	05 September 2017	3	
<b>TEST 2 - SATURDAY @ 9<sup>th</sup> September 2017 @ 10:00 am to 11:00 am</b>			
19	11 September 2017	2	
<b>TOTAL OF CONTACT HOURS</b>		<b>56</b>	<b>Lecture = 42 hours</b> <b>Revision = 14 hours</b>
<b><u>Assessment Structure</u></b> Assignment : 20% (1 single assignment - Format - Case study/scenario based questions) Tests : 20% (2 tests) Final Examination : 60%		<b>Important note for lecturer</b> The overall course mark sheet must be submitted to MII by <b>20<sup>th</sup> September 2017</b> . This is to avoid delay in the release of examination result.	
<b>FINAL EXAMINATION</b>		<b>SEPTEMBER 27, 2017 @ 9:30 AM – 12:30 PM</b>	

**IMPORTANT NOTE :**

**CLOSING DATE FOR REGISTRATION – 22<sup>nd</sup> May 2017.**

**THE CLASS WILL ONLY BE CONFIRMED SUBJECT TO SUFFICIENT NUMBER OF REGISTERED STUDENTS. UPON CONFIRMATION, PLEASE MAKE SURE PAYMENT IS MADE BEFORE COMMENCEMENT OF THE FIRST CLASS.**



## THE MALAYSIAN INSURANCE INSTITUTE - PAYMENT FORM

(for new students - 1<sup>st</sup> subject)

(for continuing students - subsequent subjects)

### Programme :

AMII Level 2     Public     International     In-house \_\_\_\_\_

### Personal Details

Name :

NRIC :     Old IC :

HP :     Office :

Email :

### Subject Details

Subject :

Transaction Code :

Payment Amount :

Payment mode :     Cash     Cheque No.

EPF     Scholarship

Credit Card     Visa     Master

Card No:

Expiry date     cvv

Signature

### Declaration

- (a) Once payment is made, candidate is confirmed taking the examination for the subject registered above.
- (b) Any cancellation and postponement must be notified to Education Centre within two (2) weeks from the date of commencement of class.

I declare that the information provided in this application is correct and complete to the best of my knowledge.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

### Office use only

Attended by

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Date)

Remark

**IMPORTANT** : CLOSING DATE FOR REGISTRATION – 22 MAY 2017.  
The class will only be confirmed subject to sufficient number of registered students.  
Upon confirmation, please make sure payment is paid BEFORE commencement of the first class.