



THE MALAYSIAN INSURANCE INSTITUTE
 NO 5 JALAN SRI SEMANTAN SATU
 DAMANSARA HEIGHTS, 50490 KUALA LUMPUR.
 TEL : 03-20878882

AMII LEVEL 1 - PUBLIC PROGRAMME SCHEDULE - JUNE 2018 INTAKE
 Subject Code (302) – Insurance Operations & Finance

02/07/2018 to 29/08/2018 30/08/2018 to 25/09/2018 26 SEPTEMBER 2018 @ 9:30 AM		Class Lectures Study weeks Final Examination	
COURSE PLANNING ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE – (AMII LEVEL 1) LECTURER : MR JASDEEP SINGH VENUE : MII City Centre @ Wisma Sime Darby, Jalan Raja Laut, Kuala Lumpur DAY : Monday & Wednesday TIME : 6.00 PM - 9.00 PM			
CLASS	DATE	HOURS	REMARKS
1	02 July 2018	3	No marks will be given for assignments submitted after due date <i>* The Teaching Portfolio folder must be submitted to MII within 7 working days upon completion of the last class</i>
2	04 July 2018 (Assignment 1)	3	
3	09 July 2018 (Submission Assignment 1)	3	
4	11 July 2018 (Assignment 2)	3	
5	16 July 2018 (Submission Assignment 2)	3	
6	18 July 2018 (Assignment 3)	3	
Class Break 19 to 27 July 2018			
TEST 1 - SATURDAY @ 28 JULY 2018 @ 10:00 am to 11:00 am			
7	30 July 2018 (Submission Assignment 3)	3	
8	1 August 2018 (Assignment 4)	3	
9	06 August 2018 (Submission Assignment 4)	3	
10	08 August 2018 (Assignment 5)	3	
11	13 August 2018 (Submission Assignment 5)	3	Revision
12	15 August 2018	3	Revision
Class Break from 16 – 26 August 2018			
13	27 August 2018	3	Revision
14	29 August 2018	3	Revision
TEST 2 - SATURDAY @ 8 SEP 2018 @ 10:00 am to 11:00 am			
Study Break from 9 – 25 Sep 2018			
TOTAL OF CONTACT HOURS		42	Lectures = 28 hours Revision = 14 hours
Assessment Structure Assignment : 20% (1 single assignment with 5 compulsory questions) Term Tests : 20% (2 tests) Final Examination : 60%		Important note for Lecturer The overall Coursework Mark Sheet must be submitted to MII by 24 SEPTEMBER 2018 . This is to avoid delay in the release of final examination result.	
FINAL EXAMINATION		WEDNESDAY, 26 SEPTEMBER 2018 @ 9:30 AM – 12:30 PM	

CLOSING DATE FOR REGISTRATION – 11TH JUNE 2018.
 THE CLASS WILL ONLY BE CONFIRMED SUBJECT TO SUFFICIENT NUMBER OF REGISTERED STUDENTS.
 UPON CONFIRMATION, PLEASE MAKE SURE PAYMENT IS MADE BEFORE COMMENCEMENT OF THE FIRST CLASS.



THE MALAYSIAN INSURANCE INSTITUTE - PAYMENT FORM

(for new students - 1st Subject)

(for continuing students - subsequent subjects)

Programme :

AMII Level 1 Public International In-house _____

Personal Details

Name :

NRIC : Old IC :

HP : Office :

Email :

Subject Details

Subject :

Transaction Code :

Payment Amount :

Payment mode : Cash Cheque No.

EPF Scholarship

Credit Card Visa Master

Card No:

Expiry date cvv

Signature

Declaration

- (a) Once payment is made, candidate is confirmed taking the examination for the subject registered above.
- (b) Any cancellation and postponement must be notified to Course Management Unit within two (2) weeks from the date of commencement of class.

I declare that the information provided in this application is correct and complete to the best of my knowledge.

Applicant's Signature

Date

Office use only

Attended by

(Signature)

(Name)

(Date)

Remark

IMPORTANT : CLOSING DATE FOR REGISTRATION – 11TH JUNE 2018

**The class will only be confirmed subject to sufficient number of registered students.
Upon confirmation, please make sure payment is paid BEFORE commencement of the first class.**