



THE MALAYSIAN INSURANCE INSTITUTE
 NO 5 JALAN SRI SEMANTAN SATU
 DAMANSARA HEIGHTS, 50490 KUALA LUMPUR.
 TEL : 03-20878882

AMII LEVEL 1 – PUBLIC PROGRAMME SCHEDULE
 OCTOBER 2018 INTAKE (SATURDAY)
 Subject Code (304) – Insurance Claims

27/10/2018 to 15/12/2018 16/12/2018 to 15/01/2019 16 JANUARY 2019 @ 2:00 PM		Class Lectures Study weeks Final Examination	
COURSE PLANNING ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE – (AMII LEVEL 1) Lecturer : Mr Prabavathy VENUE : MII City Centre @ Wisma FGV (formerly known as Wisma Sime Darby), Jalan Raja Laut, Kuala Lumpur. DAY: Saturday TIME : 9.30 am – 4.30 pm (inclusive 1 hour lunch break)			
CLASS	DATE	HOURS	REMARKS
1	27 October 2018 (Assignment 1)	6	No marks will be given for assignments/project paper submitted after due date Assignment Submission Deadline : 8TH DECEMBER 2018
2	3 November 2018 (Assignment 2 & Submission Assignment 1)	6	
3	10 November 2018 (Assignment 3 & Submission Assignment 2)	6	
4	17 November 2018 (Assignment 4 & Submission Assignment 3)	6	
Class Break from 18 – 23 November 2018 (1 week)			
TEST 1 - SATURDAY @ NOV 24, 2018 @ 10:00 am to 11:00 am			
5	01 December 2018 (Assignment 5 & Submission Assignment 4)	6	Revision Final Revision
6	08 December 2018 (Submission Assignment 5)	6	
7	15 December 2018	6	
Class Break from 16 – 21 November 2018 (1 week)			
TEST 2 - SATURDAY @ DEC 22, 2018 @ 10:00 am to 11:00 am			
Study Break from 23 December - 16 January 2019			
TOTAL OF CONTACT HOURS		42	Lectures = 28 hours Revision = 14 hours
<u>Assessment Structure</u> Assignment: 20% (1 single assignment with 5 compulsory questions) Term Tests : 20% (2 tests) Final Examination : 60%		Important note for Lecturer The overall course mark sheet must be submitted to MII by 7th January 2019 . This is to avoid delay in the release of final examination result.	
FINAL EXAMINATION	WEDNESDAY, 16 JANUARY 2019 @ 2:00 PM – 5:00 PM		

IMPORTANT NOTE :

CLOSING DATE FOR REGISTRATION – 14 SEPTEMBER 2018.

THE CLASS WILL ONLY BE CONFIRMED SUBJECT TO SUFFICIENT NUMBER OF REGISTERED STUDENTS. UPON CONFIRMATION, PLEASE MAKE SURE PAYMENT IS MADE BEFORE COMMENCEMENT OF THE FIRST CLASS.



THE MALAYSIAN INSURANCE INSTITUTE - PAYMENT FORM

(for new students - 1st Subject)

(for continuing students - subsequent subjects)

Programme :

AMII Level 1 Public International In-house _____

Personal Details

Name :

NRIC : Old IC :

HP : Office :

Email :

Subject Details

Subject :

Transaction Code :

Payment Amount :

Payment mode : Cash Cheque No.

EPF Scholarship

Credit Card Visa Master

Card No:

Expiry date cvv

Signature

Declaration

- (a) Once payment is made, candidate is confirmed taking the examination for the subject registered above.
- (b) Any cancellation and postponement must be notified to Course Management Unit within two (2) weeks from the date of commencement of class.

I declare that the information provided in this application is correct and complete to the best of my knowledge.

Applicant's Signature

Date

Office use only

Attended by

(Signature)

(Name)

(Date)

Remark

IMPORTANT : CLOSING DATE FOR REGISTRATION - 14 SEPTEMBER 2018

**The class will only be confirmed subject to sufficient number of registered students.
Upon confirmation, please make sure payment is paid BEFORE commencement of the first class.**