



THE MALAYSIAN INSURANCE INSTITUTE
 NO 5 JALAN SRI SEMANTAN SATU
 DAMANSARA HEIGHTS, 50490 KUALA LUMPUR.
 TEL : 03-20878882

**AMII LEVEL 1 - PUBLIC PROGRAMME SCHEDULE
 FEBRUARY 2018 INTAKE
 Subject Code (302) – Insurance Operations & Finance**

05/03/2018 to 02/05/2018 03/05/2018 to 22/05/2018 23 MAY 2018 @ 9:30 AM		Class Lectures Study weeks Final Examination	
COURSE PLANNING ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE – (AMII LEVEL 1) Lecturer : Mr Julian Arulappu VENUE : MII City Centre @ Wisma Sime Darby, Jalan Raja Laut, Kuala Lumpur DAY : Monday & Wednesday TIME : 6.00 PM - 9.00 PM			
CLASS	DATE	HOURS	REMARKS
1	05 March 2018	3	No marks will be given for assignments/project paper submitted after due date Assignment Submission Deadline : 2nd May, 2018
2	07 March 2018	3	
3	12 March 2018	3	
4	14 March 2018	3	
5	19 March 2018	3	
6	21 March 2018	3	
One Week Class Break from March 26 – 31, 2018			
7	02 April 2018	3	
8	04 April 2018	3	
One Week Class Break from April 9 – 13, 2018			
TEST 1 - SATURDAY @ APRIL 14, 2018 @ 10:00 am to 11:00 am			
9	16 April 2018	3	
10	18 April 2018	3	
11	23 April 2018	3	
12	25 April 2018	3	
13	30 April 2018	3	Revision
14	02 May 2018	3	Revision
One Week Class Break from May 7 – 11, 2018			
TEST 2 - SATURDAY @ MAY 12, 2018 @ 10:00 am to 11:00 am			
TOTAL OF CONTACT HOURS		42	Lectures = 28 hours Revision = 14 hours
Assessment Structure		Important note for Lecturer	
Assignment : 20% (1 single assignment with 5 compulsory questions) Term Tests : 20% (2 tests) Final Examination : 60%		The overall course mark sheet must be submitted to MII by 31st May 2018 . This is to avoid delay in the release of final examination result.	
FINAL EXAMINATION	Wednesday, 23 May 2018 @ 9:30 AM – 12:30 PM		

IMPORTANT NOTE :

CLOSING DATE FOR REGISTRATION – 19TH FEBRUARY 2018..

THE CLASS WILL ONLY BE CONFIRMED SUBJECT TO SUFFICIENT NUMBER OF REGISTERED STUDENTS. UPON CONFIRMATION, PLEASE MAKE SURE PAYMENT IS MADE BEFORE COMMENCEMENT OF THE FIRST CLASS.



THE MALAYSIAN INSURANCE INSTITUTE - PAYMENT FORM

(for new students – 1st Subject)

(for continuing students – subsequent subjects)

Programme :

AMII Level 1 Public International In-house _____

Personal Details

Name :

NRIC : Old IC :

HP : Office :

Email :

Subject Details

Subject :

Transaction Code :

Payment Amount :

Payment mode : Cash Cheque No.

EPF Scholarship

Credit Card Visa Master

Card No:

Expiry date cvv

Signature

Declaration

- (a) Once payment is made, candidate is confirmed taking the examination for the subject registered above.
- (b) Any cancellation and postponement must be notified to Course Management Unit within two (2) weeks from the date of commencement of class.

I declare that the information provided in this application is correct and complete to the best of my knowledge.

Applicant's Signature

Date

Office use only

Attended by

(Signature)

(Name)

(Date)

Remark

IMPORTANT : CLOSING DATE FOR REGISTRATION – 19TH FEBRUARY 2018..
The class will only be confirmed subject to sufficient number of registered students.
Upon confirmation, please make sure payment is paid BEFORE commencement of the first class.