



BASIC CERTIFICATE COURSE IN INSURANCE AND TAKAFUL BROKING

(BCCITB - 42 Hours)

The course aims to equip insurance and takaful brokers with an understanding of the principles and current practice of insurance and takaful, and of the differences between insurance and takaful. The course also provides basic knowledge of the various shari'ah aspects of takaful and its related contracts, technical knowledge and the relationship between the two.

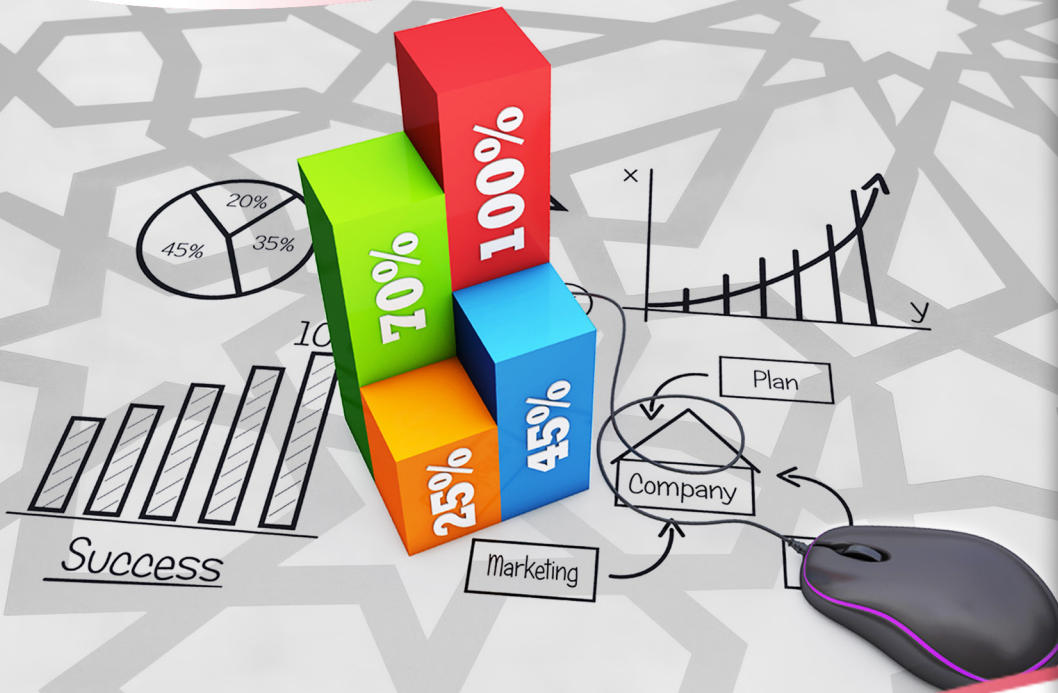
The BCCITB covers the concept and management of risks, the fundamentals of shari'ah, insurance and its concepts and practice, takaful and takaful business models, insurance and takaful legislation and regulation, retakaful and reinsurance, general takaful and general insurance, life insurance and family takaful products, documentation, claims, insurance and takaful broking and the roles and responsibilities of brokers.



EDUCATIONAL SERVICE PROVIDER
OF THE YEAR 2012



PROFESSIONAL SERVICE PROVIDER
OF THE YEAR 2007



COURSE OBJECTIVES

The objective of the course is to equip insurance and takaful brokers with the knowledge required to carry out their functions as brokers effectively and professionally while complying with the highest ethical standards.

COURSE OUTLINES

Part I : Risk Management

Concept and Management of Risk

Part II : Shari'ah

Fundamentals of Shari'ah

Part III : Basics of Insurance and Takaful

Introduction to Insurance
Introduction to Takaful
Takaful Business and Models

Part IV : Insurance and Takaful Industry

Legislation and Supervision
Insurance and Takaful Associations and Organisations

Part V : Insurance and Takaful Products and Services

Retakaful and Reinsurance
General Insurance and Takaful Products
Life Insurance Products
Family Takaful Products
Insurance and Takaful Documentation
Claims Procedures and Processes

Part VI : Insurance & Takaful Broking

Introduction to Insurance and Takaful Broking
Broking Services and Business Processes

Part VII : Takaful Business : Issues & Concerns

Takaful Business : Issues & Concerns

ADMISSION REQUIREMENT

1. General Requirement

- Minimum SPM (Please attach certified copy together with registration form)
- Written and oral proficiency of the English language

2. Learning Methods

- Lectures, Discussions and Assessments

3. Assessment and Attendance

Class attendance is compulsory. Participants need to attain at least 80% class attendance to qualify to sit for the assessment.

REFUND POLICY

1. Full Refund

Full refund applies only to rejected application or where the class does not commence due to unforeseen circumstances.

2. No Refund

MII will not refund any fees if withdrawal is received less after the registration closing date.

REGISTRATION POLICY

- * Complete the registration form provided and mail together with your payment to the MII. Payment must reach MII 14 DAYS BEFORE the commencement date.
- * Deadline to submit registration form is by the registration closing date.
- * A FULL FEE is chargeable if no written notice of cancellation is received after the closing date or if the participant fails to report for the course.
- * Cancellation after the closing date WILL NOT BE ENTERTAINED. However, substitute participant(s) is/are always welcome.
- * The organiser reserves the right to reschedule or cancel the course due to unforeseen circumstances and will notify the contact person accordingly.
- * Confirmation of the course will be notified to the contact person/registered participant(s).

