

PROCEDURE OF COLLECTION CERTIFICATE

1. Candidate registered through companies:

- please call at the head office of the insurance company through which you had registered for the examination (or its branch office for the centres outside Kuala Lumpur) in person with your identity card and result notification during office hour not later than two (2) calendar months from the date of issue of the result notification to collect your certificate.

2. Candidates registered through MII:

a. The certificate must be collected personally with your identity card and result notification during office hours not later than two (2) calendar months from the date of issue of the result notification to collect your certificate. (A nominal charge will be levied after this expiry date to cover administrative expenses.)

b. If you are unable to collect it personally:

- you may authorize someone in writing to collect it on your behalf by bringing along the original copy of your result notification and authorisation letter.

or

- write in to the below address or email by stating your name, IC number and Candidate Examination Number (CEN) to customercare@mii.org.my for further advice.

An administrative and courier fee will be charged for sending the certificate.

| COLLECTION OF CERTIFICATE | CURRENT PRICE | PRICING WITH GST | |
|---------------------------|-----------------|------------------|--------------------------|
| | | GST (6%) | Member fee with GST (RM) |
| PCEIA / CEILLI | Member fee (RM) | | |
| - Semenanjung | 15.00 | 0.90 | 15.90 |
| - Sabah /Sarawak | 20.00 | 1.20 | 21.20 |

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| MII-HQ Registry and Examinations Centre The Malaysian Insurance Institute No. 5 Jalan Sri Semantan Satu, Damansara Heights 50490 Kuala Lumpur | MII City Centre Wisma Sime Darby 6th Floor of Wisma Sime Darby, Jalan Raja Laut, 50350 Kuala Lumpur, |
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