

Integrated Learning Management System (iLMS)

**MII ILMS COMPANY'S PERSON-IN-CHARGE
REGISTRATION FORM**

COMPANY NAME:			
COMPANY REGISTRATION NO.:			
REASON OF REQUEST:	<input type="checkbox"/> For Registration of MII Exam	<input type="checkbox"/> For Registration of MII Programme / Training	<input type="checkbox"/> For Registration of MII Event

COMPANY'S ILMS PERSON-IN-CHARGE																			
Name (as in MyKad / Passport):																			
ID Type:																			
<input type="checkbox"/> MyKad (for Malaysian) <input type="checkbox"/> Passport (for non-Malaysian)																			
ID No.:																			
Telephone No.:																			
Email Address:																			

COMPANY'S ILMS PERSON-IN-CHARGE 2 (optional)																			
Name (as in MyKad / Passport)::																			
ID Type:																			
<input type="checkbox"/> MyKad (for Malaysian) <input type="checkbox"/> Passport (for non-Malaysian)																			
ID No.:																			
Telephone No.:																			
Email Address:																			

**all information are compulsory.*

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Note:

1. **Company's iLMS Person-In-Charge (PIC)** – referring to the person who will perform registration or bulk registration for staff under the institution/company to enrol in MII professional education programmes & activities. The tax invoice generated will be issued to the institution/company which the PIC is registered to. The PIC shall be responsible on the registrations and also payment updates being made for MII's events/exams/programmes. No limits to the number of PIC per company.
2. The URL to login the iLMS system is www.mii4u.org and best to be viewed using 'Google Chrome' web-browser.
3. The Login ID to iLMS will be based on the given 'ID No.' and the initial password shall be informed to the individual via the provided email address. The initial password has to be changed upon first time login.
4. The company has to inform MII for any additional / deletion of PIC for PIC maintenance in the system.
5. Kindly attach additional sheet if the PICs are more than the given fields.
6. One completed, kindly assist us in scanning and email the filled up form to us or to customercare@mii.org.my

DATA PRIVACY STATEMENT

The Malaysian Insurance Institute (MII) is fully committed to the protection of the Personal Data and Compliance of the Personal Data Protection Act 2010 ("Act"). MII assures that any Personal Data collected, stored, processed, used and disclosed for the purpose of this application shall comply strictly with the requirements of the Act and only to be used by entities within MII.

I have read the data privacy statement and I hereby acknowledge and agree to the contents of the same.

Signature : Signature :
 Name : Name :
 Date : Date :

Acknowledged by HR Manager / Department / Unit Head:

Signature :
 Name :
 IC No :
 Designation :
 Date :
 Company Stamp :

MII INTERNAL USE	
<input type="checkbox"/> Exam	<input type="checkbox"/> Education
<input type="checkbox"/> Conference	
Checked by:	
Date:	
Comments (if any):	
Approved/Rejected by:	
Date:	
Reason (if rejected):	
ID Created by:	
Date:	
Comments (if any):	