

**ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE (AMII LEVEL 1 AND LEVEL 2)
2024/ 2025 IMPORTANT EXAMINATIONS INFORMATION**

IMPORTANT EXAMINATION ADMINISTRATIVE DETAILS		2024 / 2025 CLOSING DATES				IMPORTANT INFORMATION (EXAMINATION TERMS AND CONDITIONS)
		2024			2025	
		January Exam	May Exam	September Exam	January Exam	
	Examinations Date	20, 22, 23 & 24 January 2024	25, 28, 29 & 30 May 2024	21, 24, 25 & 26 September 2024	18, 21, 22 & 23 January 2025	
1.	Exam Registration for Self-study and Class-based Student : - Existing student (continuing) ✓ examination entry fee (inclusive text material) - New student ✓ Student Registration Form and fee ✓ Examination Entry or Course Registration Form and fee ✓ Membership Fee	Friday 6 October 2023	Friday 16 February 2024	Friday 14 June 2024	Friday 4 October 2024	<p>For new student – <i>Compulsory</i> :</p> <ul style="list-style-type: none"> - Student registration fee of RM100 is required upon first time registration at Level 1 and Level 2 (Non refundable) - Membership : RM100.00 (1st year RM50.00 and Admission RM50.00) <p>Self-Study Fee (per subject) : <i>inclusive text material, assignments and 2 tests and final exam (except IPMP)</i></p> <ul style="list-style-type: none"> - IPMP : RM400.00 - Level 1 : RM682.00 - Level 2 : RM868.00 <p>Class-Based Fee (Per subject): Inclusive class, text material, assignments, 2 tests and final exam</p> <ul style="list-style-type: none"> - Level 1 : RM1,749.00 - Level 2 : RM2,120.00 <p>Please refer to the examination timetable so that you are not entering for subjects which are scheduled for examination at the same time. The examination timetable CANNOT be altered in the case of clashes.</p> <p>Students are encouraged to apply exemption(s) at the beginning of the programme. Exemption application form is available from MII website : www.insurance.com.my</p>

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2.	Repeat Examination only:	Friday 22 December 2023	Friday 19 April 2024	Friday 16 August 2024	Friday 13 December 2024	Examination entry fee (per subject) : (exclusive text material) - IPMP : RM150.00 - Level 1 : RM250.00 - Level 2 : RM250.00
3.	Withdrawal or Cancellation from examination	Any request for postponement, cancellation or withdrawal of examination (before the examination closing date) must be in writing and subject to approval by the relevant authorities. Upon approval candidate is allowed a refund of 50% of the examination fee or as determined by Management. Please note there is strictly NO refund of fees and NO substitution or replacement of candidate is permitted after the closing date.				
4.	Request for Change of Exam Session, Centre and Subject	Friday 22 December 2023	Friday 19 April 2024	Friday 16 August 2024	Friday 13 December 2024	If a request is made after the examination closing date, a 50% examination fee will be charged. However, the request must be submitted before the examination e-permit notification is issued.
5.	Examination e-Permit Notification Can be printed out from www.mii4u.org/ilms	Friday 29 December 2023	Friday 10 May 2024	Friday 6 September 2024	Friday 27 December 2024	The examination e-Permit will be made available as per schedule and students must produce the e-Permit together with their original Identity Card (I/C) at the examination hall. Failure to do so, student will NOT be allowed to sit for the examination. Please check : - whether any changes have been made to the dates or times for the subject (s) for which you have registered - that the subjects shown on your e-permit are those that you have registered for.



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6.	Absent from examination: To submit written application with relevant supporting document	Tuesday 6 February 2024	Tuesday 11 June 2024	Monday 7 October 2024	Friday 7 February 2025	<p>Refund of 50% of the examination fee for Level 1 and Level 2 will be issued If you are absent from the examination due to the following:</p> <ul style="list-style-type: none"> (a) Medical condition (self) - to provide report from doctor to confirm on the criticality of being unfit to sit for the examination; (b) Bereavement of parent, parent-in-law, spouse or child; (c) Disabling traffic accident; (d) Court appearance (self); <p>Your written application supported by official documents, (i.e medical certificates, police report, court letter, etc) must be submitted before the closing date :</p> <p>To : Head of Professional Standards (Services) Unit By : hand or email education@mii.org.my</p> <p>Absence from an examination without any written application and relevant supporting documents will be counted as a failed attempt.</p> <p>Attending any business appointment, training session, seminar, conference, or on vacation, is not considered as an emergency.</p>
7.	Examination e-Result Notification	Friday 29 March 2024	Wednesday 31 July 2024	Thursday 28 November 2024	Thursday 27 March 2025	The e-Result will be made available as per schedule. Therefore, students will no longer receive printed examination result notification via normal mail. The e-result notification is served as an examination result slip



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	Can be printed out from www.mii4u.org/ilms					Please be informed that Examination e-Results cannot be made known over phone calls or through other electronic means. MII does not entertain any enquiries in this respect.
8.	Remarking / Appeal	16 April 2024	14 August 2024	12 December 2024	10 April 2025	Candidates who receive a fail grade have the option of applying for a post-result review of marking (remarking) for a fee of RM100 or USD50, this is non-refundable. It should be noted that a re-mark of the exam papers is NOT guaranteed in the change of result. The post-result review of marking will be ready within 1 month from the remarking closing date
9.	Certificate / Transcript	Certificate of completion will be given out during Graduation Ceremony. However, programme completion letter will be issued at the time of completion of the respective programme. The transcript will be issued once the programme clearance form is submitted and processed by Professional Standards (Services) Unit.				

- If there are any discrepancies to your examination e-Permit/e-Result, please contact MII Professional Standard (Services) Unit immediately at :
The Malaysian Insurance Institute Level 6, Bangunan AICB, No.10, Jalan Dato' Onn, 50480 Kuala Lumpur
General Line : 03-2712 8882
Email: customercare@mii.org.my Website: www.insurance.com.my